

## Minnesota Center for Mineral Resource Education

Meeting Minutes for October 13, 2009

### Attendees:

Lynn Carlson, Aggregate Industries  
Ernie Lehmann, Mining Minnesota  
Kent Gordon, MESTA  
Mike Hultgren, AIPG  
Don Fosnacht, NRRI

Harvey Thorleifson, MGS  
Fred Corrigan, ARM  
David Olson, DNR  
Jim Miller, NRRI  
Marsha Patelke, NRRI

Agenda - motion to approve by Lynn and 2<sup>nd</sup> by Fred – all in favor motion carried by initial Board members (Lehmann, Corrigan, Carlson).

### Meeting Minutes

September 10, 2009 – motion to approve by Ernie, 2<sup>nd</sup> by Fred, no discussion motion carried by initial Board members.

September 18, 2009 – motion to approve by Fred, 2<sup>nd</sup> by Lynn, no discussion motion carried by initial Board members.

**Report of the Chair:** no discussion.

### New Business:

New Board Members Nominees:

Dave Olson, DNR, Non-voting  
Don Fosnacht, NRRI  
Craig Pagel, IMA  
Cheryl Sill, MESTA  
Mike Hultgren, AIPG

Ernie moved to elect the nominees as new Board members, Fred 2<sup>nd</sup> motion, with understanding that an additional seat will be for anticipated SME nominee. Carried unanimously by initial Board members

Harvey led a discussion of the following interpretations of the by-laws; no concerns on the suggested interpretations were expressed.

- The Chair and three Vice-Chairs are members of the Board
- Persons elected as ex officio non-voting members are supplemental to the nine-member Board size limit
- Three-year term limits for the Chair and Vice Chair apply to their tenure in that role; a Vice Chair may take on another Vice Chair role at the end of their term, or a Vice Chair may become the Chair
- The Vice Chair-Operations is responsible for ensuring that certificates and academic credit will be provided, but need not be the Instructor of Record, which is a role that can only be held by a member of university faculty
- The clock for executive and board term limits will be initiated on January 1, 2010
- We will be guided by the current edition of Roberts Rules of Order

### **Report of Vice Chair - Administration**

- ✓ Bank account set up at Sterling National Bank with Fred and Harvey as signatory.
- ✓ Barb to get Fred check.
- ✓ Fred presented a structure for a budget – actual budget will be presented at next meeting
- ✓ Authorization for Fred to spend up to \$2000 – Ernie motioned, Lynn 2<sup>nd</sup> motion passed by newly expanded Board

### **Report of Vice Chair - Finance**

- ✓ MCMRE is incorporated
- ✓ Have employer ID
- ✓ By-laws filed

#### Action Items:

- ✓ Fred to File 501C3 Paper work once receives funds for account
- ✓ Letters will go out for solicitation of donations – November
- ✓ Follow-up letters in Feb/March
- ✓ Develop list for Foundations to contact for grants

### **Report of Vice Chair – Operations**

- ✓ Presented flyer for workshops and options for logo
- ✓ Starting to put together planning meeting with sub-committees for workshop

#### Action Items:

- ✓ Send invitation for planning committee
- ✓ Send out logos for those that teleconferenced
- ✓ Jim Miller will check on term limits if any for instructor of record for workshop
- ✓ Have brochures ready by January/February for marketing

### **Other Items**

- ✓ Need to find someone to take over web-site
- ✓ Discussed online registration
- ✓ Jim will send Fred information on credit card and websites

Next meeting December 10, 2009 @ 3:30 pm @ MGS

Motion to adjourn by Fred, 2<sup>nd</sup> by Ernie – motion carried.