

Minnesota Center for Mineral Resource Education

Meeting Minutes for February 2, 2011

Attendees

Harvey Thorleifson	Dennis Martin	George Hudak
Marsha Patelke	Ernie Lehmann	Mike Hultgren
Fred Corrigan	Cheryl Sill	Jim Miller

Approval of the Minutes for December 8, 2010 and Agenda for February 2, 2011 – motion to approve by Mike Hultgren, 2nd by George Hudak, no discussion, all in favor, motion carried.

Report of the Chair:

- Jim Miller replaces Lynn Carlson as Vice Chair of Operations, and George Hudak replaces Don Fosnacht as 3-year term Board Member representing NRRI – Harvey extended the Board's appreciation for the work of Lynn and Don.
- In light of Dave Olson's retirement, Board needs to replace non-voting member representing the Minnesota DNR. A motion to nominate Dennis Martin was moved by Ernie Lehmann, 2nd by Jim Miller, no discussion, all in favor, motion carried. Harvey extended the Board's appreciation to Dave Olson for his contributions.

Report of Vice Chair – Administration

- Went over MMEW and MCMRE budgets. MCMRE budget will reflect MMEW budget.
- Fred is comfortable with the Memorandum of Understanding for NRRI responsibility for financial transactions associated with 2011 MMEW registrations. Fred proposed a motion to accept the UMD offer to collect registration fees for transfer to MCMRE, and to empower Fred Corrigan and Jim Miller to work out the arrangements for payment of expenses, 2nd by Cheryl Sill, no discussion, all in favor, motion carried.
- Discussed goals for MMEW attendance – Board agreed that 90 participants would be goal.
- Fred Corrigan signed contract for rooms at Mesabi Range Community College for 2011 MMEW teachers' workshop.
- Craig Pagel and Ernie Lehmann have been successful in obtaining significant external contributions to MCMRE.

Action Item:

- ✓ Fred Corrigan will report on exact contributions

Report of Vice Chair - Finance

- Discussed future contributions from corporate foundations
- Ernie notes that the change to 501 C3 status has changed the method for fundraising
- Discusses next steps in raising money – will evaluate who has contributed in March, then send new contribution request letters
- Fred suggests obtaining mission statements from corporate foundations, so requests can relate to their goals

Report of the Vice Chair - Operations

- Reviewed proposed MMEW budget in detail.
- Discussed preference for MMEW fee. A motion to approve the MMEW budget as presented with a \$40 registration fee was moved by Jim, 2nd by Ernie, no discussion, all in favor, motion carried.
- MMEW circular will be completed shortly, and will be distributed at Minnesota Earth Science Teachers Association and Minnesota Science Teachers Association meetings.

Action Item:

- ✓ Harvey will update MCMRE website
- ✓ John Heine will put up circular and registration materials up on MMEW website
- ✓ A mass email will go out to teachers discussing conference and registration

Other Items

- Discussed ways to reach more teachers for MMEW meeting. Dennis suggested obtaining list serve for all Minnesota science teachers, and finding ways to get MMEW conference on coming events on teacher association websites

Next meeting May 4, 2011 at 10:30 am at MGS

Motion to adjourn by Jim, second by George – motion carried.