

Minnesota Center for Mineral Resource Education

Meeting Minutes for Monday, September 18, 2017, 2:30 PM at DNR in St Paul

Attendees

At DNR: Heather Arends, Fred Corrigan, Mike Hultgren, Christina Morrison, Jess Richards, Harvey Thorleifson,

By Phone: Brian Allison, George Hudak (for Rolf Weberg), Julie Marinucci, Jim Miller, Dean Moosavi

Unable to attend: Kelsey Johnson,

- Agenda agreed to as circulated
- Approval of Minutes for March 14, 2017 – motion to approve by Fred, 2nd by Jim, motion carried

Report of the Chair

- Mike welcomed the group, thanked everyone for their effort, and indicated that he was pleased to be looking broadly at the future of our activity; we paused to remember Hannah
- Motion by Harvey, 2nd by Mike - that the 2017 MCMRE Board be Chair Mike Hultgren of AIPG, Vice Chair Administration Fred Corrigan of ARM, Vice Chair Finance Kelsey Johnson of IMA, Vice Chair Operations VACANT, as well as Directors Julie Marinucci of SME, Rolf Weberg of NRRI, Harvey Thorleifson of MGS, Jim Miller of UMD/PRC, and Brian Allison of MESTA, as well as non-voting Director Heather Arends of DNR; carried
- We are pleased that George can represent Rolf at Board meetings, and it is pleasing that help is being contributed by member agencies around the table; Harvey will update <http://www.mcmre.org/>
- We will look forward to electing the 2018 Board at our next meeting, including a Vice Chair Operations, and perhaps with the SME MN Chair named a Director in Julie's place, according to Julie's suggestion, and hopefully someone from nonferrous

Report of Vice Chair – Administration

- Fred reported that finances are in good order
- Expenses have only been \$9k, but the bill from Vermilion Community College has not been received
- Two instructor expense requests, one to come
- Contributions have been lower than in previous years, although Julie provided good news re SME
- \$42k in reserve
- The Housing subsidy has been a very nice thing, but only ARM has paid in recent years – let's refresh understanding, and confirm this for 2018, as this is very helpful

Report of Vice Chair –Finance – discussion led by Fred

- Efforts by Kelsey, Katy, and others are very much appreciated; fundraising letters will presumably go out soon
- Hopefully we now have a clear procedure that is repeated year to year, along with the attention that also is needed on a case by case basis
- Mike will be in touch with Katy and Kelsey to offer assistance if needed
- Final MMEW reports are required by some donors, & the Executive Summary is crucial for the requests
- Past reports are on the MMEW web site <http://www.mmew.org/> (*Thanks for excellent web work, Brian!*)

Report of the Vice Chair – Operations – discussion led by Heather

- MMEW 2017 was a superb success; 62 participants; limit 66 at Tower Soudan
- Great weather, great field trips; Brad Moore evening talk very well attended – could have had a PA
- Jim's retrospective very helpful; Teacher resources well received – used up inventory, so higher costs next year
- Will need a core, ~4-person organizing team next year, plus a broader group
- Need to update job descriptions for key committee roles – Jim can help
- MMEW organizing committee will maybe teleconference ~3rd week of October
- Meeting will include Jim, Heather, Andrea, Christina, Brian, Julie, and others
- Agreement that 2018 will be similar to past workshops; focus on re-establishing MMEW organizing committee
- Discussion on possibly hiring someone from MCMRE funds
- Jess indicated that some DNR staff time will be available, so long as the broader team is in place
- Broad discussion, and recognition that MMEW continues to be a good format
- Field trips are at the heart of the experience, and participants share with colleagues
- Program needs to change year to year; maybe fewer tracks
- Other agencies have much material on the web, so no need for us to do that
- Consensus that St Cloud would be great for 2018, Mike will talk to colleagues there

Other Business

- Things are going well, thanks to excellent work all around!

Next meeting: maybe the week of December 11th, Doodle poll to come

Meeting adjourned; Minutes prepared by Harvey Thorleifson