

## **Minnesota Center for Mineral Resource Education**

Meeting Minutes for Monday, April 23, 2018, 1-3 PM at MGS in St Paul

### Attendees

At MGS: Fred Corrigan, Mike Hultgren, Harvey Thorleifson

By Phone: George Hudak, Katy Lofquist for Kelsey Johnson, Jim Miller, Andrea Reed

Unable to attend: Brian Allison, Heather Arends, Allyz Kramer

- Agreed that the agenda will follow topics listed in the December minutes
- Approval of Minutes for December 13, 2017 – motion to approve by Fred, 2nd by Mike; carried

### **Report of the Chair - Mike**

- Mike welcomed the group, noted how pleased he is with the way things are going, and thanked everyone
- Mike asked Harvey to contact Allyz regarding whether she or an SME rep will be able to join board meetings, and also to ask Frank regarding a potential Board member from nonferrous
- Agreed that Fred will do doodle poll and meeting notices, Mike will do agendas, and Harvey will do minutes

### **Report of Vice Chair – Administration - Fred**

- Financials had been emailed, and list of donors provided
- Fred reported that finances are in good order, and that there has been little change since the last meeting
- Still waiting to be billed by Vermilion Community College - maybe \$6 to 8k; reserves are in good shape

### **Report of Vice Chair – Finance - Kelsey**

- Kelsey and Katy, working with Fred and Frank, are planning a letter soon
- Each year, we refine our annual letter, and follow up on a case-by-case basis
- Katy provided the current letter by email, and feedback was provided, in part to ensure a consistent message
- Let's all support Katy and Kelsey as needed
- Harvey will submit funding request to SME
- Final MMEW reports are required by some donors; the Executive Summary is crucial for the requests
- Andrea will finalize the report – previous Executive Summary can be updated with 2017 numbers, and Ely flavor
- Past reports are on the MMEW web site <http://www.mmew.org/> (*Thanks for excellent web work, Brian!*)

### **Report of the Vice Chair – Operations – Andrea**

- MMEW 2018 in the St Cloud area at College of Saint Benedict coming together well
- Still waiting to hear from the bus company
- Early registration open since early March, until May 14
- 28 registered so far, mostly middle school teachers
- Thanks to ARM & IMA for housing subsidy; due to a slip-up, discount not fully implemented, though
- Superb work being done by volunteers on program, picnic, and field trips, as outlined in December minutes
- MMEW team will meet on April 24th
- Dean has arranged for credits to be available from University of Northern Colorado; UMD now cost prohibitive
- Gathering materials now, with emphasis on tactile materials
- Funds are available from MCMRE to update materials
- IMA can provide iron ore/pellet kits
- Christina – great progress on rock specimens and asphalt cores – sounds great
- Harvey noted that sized specimens – granite, basalt, quartzite, limestone – are available from landscapers
- Mike will provide hardness kits
- People are willing to help Andrea assemble this
- Jump drive will may be updated
- We will strive for attendance by 90 active professional educators – 2 full buses - & will be happy with 60 or more
- Jim has a master email list of ~800; 100 bouncebacks were cleaned up; another email in May
- Sara Welna handling registration, including course selections
- Andrea and Brian represented MMEW at MESTA, at a booth; this went well; good discussion, positive response; ~80 people at the meeting, 7 other booths; good to talk to other vendors
- Brian ensured that all MESTA attendees received an MMEW brochure
- Andrea reported good discussion with MN Dept of Education people at MESTA; they might attend MMEW
- MnSTA is now in November, so this may be challenging for our communications; maybe a save the date

### **Other Business**

- Things are going well, thanks to excellent work all around!

**Next meeting: after MMEW, maybe August, Doodle poll to come; probably stick with 3 meetings/year**

Meeting adjourned; Minutes prepared by Harvey Thorleifson; Minutes are available at <http://www.mcmre.org/>