

Minnesota Center for Mineral Resource Education

Meeting Minutes for Wednesday, December 14, 2011

Attendees

Harvey Thorleifson
Mike Hultgren

Jim Miller
Ernie Lehmann

Cheryl Sill
Fred Corrigan

George Hudak

Approval of the Minutes for September 14, 2011 and Agenda for December 14, 2011 – motion to approve by Jim Miller, 2nd by Cheryl Sill, no discussion, all in favor, motion carried.

Report of the Chair:

- Harvey Thorleifson expressed his pleasure in the way that MCMRE and MMEW work has been conducted over the past year. He reminded all members of the committee to delegate as to not become overloaded.

Report of Vice Chair – Administration / Report of the Vice Chair - Finance

- Fred Corrigan led a discussion related to MCMRE financials:
 - Seven companies have provided the MCMRE with donations totaling \$28,000 in 2011. Donations from these companies ranged from \$100 - \$10,000.
 - Mailings were sent out in late October and early November requesting donations
 - The MCMRE Balance Sheet on December 14, 2011 indicates a total liabilities and assets of \$37,794.00, with total liabilities of \$0.00. This is an increase in total assets from December 14, 2010 of \$22,232.82 (142.9% increase).
 - Fred Corrigan and Harvey Thorleifson discussed the need to have a reserve in the MCMRE funds. Options include putting on an additional conference or adding \$2,000.00 to upcoming workshop in Winona.
- Jim Miller led a discussion regarding NRRI account balance. Currently there is a balance in the NRRI account of ~\$180 that will be returned to the MCMRE Treasury. Jim Miller indicated to the Board that \$14,800 was spent on the 2011 MMEW Workshop.
- The Board discussed the upcoming 2012 MMEW Workshop
 - Cheryl Sill indicated that during the 2011 MMEW Workshop the Teacher's Resource Supply was depleted. She indicated that it would take ~\$1,500.00 to \$2,000.00 to replenish to Teachers Resource Supply.
 - Jim Miller indicated he anticipated about the same expenses to run the 2012 MMEW Workshop in Winona. Jim Miller suggested that the Board consider more monies for Instructor travel expenses (for the 2011 MMEW Workshop, each instructor was limited to \$200.00).
- The Board discussed various ways of offering financial support to teachers.
 - Ernie Lehman indicated that the Board had offered travel support for teachers in the past.
 - Several options for financial support were discussed, including 1) a \$200 scholarship for travel and lodging (Cheryl indicated that many teachers camp during the workshop to reduce expenses); 2) free accommodations for teachers in the dormitories at Winona State, along with a \$100 travel subsidy for those teachers traveling more than 100 miles to attend the workshop. A guestimate was made that 60 participants would use the free accommodations, and at \$40 subsidy per participant, estimated dormitory subsidy costs would be approximately \$2,400.00.
- Jim Miller indicated that the Board consider passing the 2012 MMEW Budget during January so that financials were set for February MESTA meeting. He anticipated a proposed budget for the meeting of approximately \$20,000. Fred indicated the breakdown of this budget at \$16,000 for workshop, \$2,000 for dormitory subsidies, and \$2,000 for Teachers Resource Supply. Registration will be \$40 for 2012 Workshop, and \$300.00 will be available for instructors costs.
- Jim Miller will provide the board with a budget in January, and the Board will evaluate and approve a budget by email.
- Action Item:
 - ✓ Jim Miller will send Fred Corrigan remaining receipts for MMEW workshop and cut check from NRRI to MCMRE so that this coming year's MMEW account starts at \$0.00.

Report of the Vice Chair - Operations

- Jim Miller discussed the 2012 MMEW Workshop Planning Committee:
 - 22 people have volunteered their participation in the workshop
 - There are 8 subcommittees established
 - A circular describing the course is being developed. There will be 16 course offerings, and field trips are being considered for aggregate mining and/or frac sand mining
 - A potential keynote speaker could involve someone to discuss frac sand mining
 - Updates will take place on the MMEW website

- A wish list for teachers resources should be created
- A method for obtaining college credits needs to be established
- Special events are being planned

Next meeting January 17, 2011 at 11:30 am at MGS

Motion to adjourn at 12:50pm by Fred Corrigan, seconded by Jim Miller – motion carried.