

Minnesota Center for Mineral Resource Education

Meeting Minutes for Friday, October 19, 2012; 11:30 AM

Attendees

Fred Corrigan, Ernie Lehmann, Dennis Martin, Jim Miller, Stephen Monson Geerts filling in for George Hudak, Cheryl Sill, Harvey Thorleifson

Agenda approved as circulated

Approval of the Minutes for May 30, 2012 – **Motion** to approve by Jim Miller, 2nd by Ernie Lehmann, no discussion, motion carried.

Report of the Chair:

- Grateful to everyone; MMEW 2012 a great success; finance in good shape
- Thanks to Jim Miller & the entire program team for excellent work
- Thanks to Fred Corrigan & team for excellent work on financial affairs
- Thanks to Ernie Lehmann & team for excellent work on fundraising
- Thanks to all Directors for contributing as they are able
- Need to receive 2012 MMEW report including lessons learned, need to launch autumn fundraising, need to pick a site for 2013, and need to elect a new Board in December

Report of the Vice Chair - Administration

- Jim Miller reviewed MMEW 2012 revenue & expenditures
- Workshop cost ~\$2500 less than anticipated
- More than anticipated - 87% - took advantage of dormitory housing
- Field trips even with estimate; food less than estimated
- Additional rental of vehicle and guidebook costs were higher than estimated
- Supplies were less than estimated; loaded flash drives were popular; extra supplies will carry over to 2013
- Instructor compensation was less than estimate
- Fred and Jim will work together to make final funds transfers
- Fred Corrigan reviewed Financial Report; \$32,900 balance total equity
- Reflects an overall gain in funding for 2012
- Fred will distribute his report to Directors
- Comment by Sill: will carryover of funds affect non-profit status? Lehmann and others: no, this is normal and good
- Motion to accept the Financial Statement: **Motion** Lehmann /2nd Miller, carried

Report of Vice Chair - Finance

- Ernie Lehmann described plans for the Autumn Fundraising Plan
- it is important to commence a fundraising effort now in the fall, due to the number of contributors that prepare for year-end donations
- Lehmann will ask Craig Pagel to work with him on a letter to prospective donors
- Have list of ~200 potential donors
- Will include and attach the MMEW 2012 report to prior donors
- Will contact parties that became involved in the silica sand mining conference

- Thorleifson: by the way, congratulations to PRC & SME for a hugely successful Silica Sand Conference

Report of Vice Chair - Operations

- Jim Miller described MMEW 2012 Highlights
- A total of 96 participants – a record - half new – very encouraging!
- Winona crew played a critical part in the success of MMEW; excellent facilities!
- Trip to sand mining quarry went very well
- Comments by Sill: Travel times on the first day of field trips were behind, because the time initially wasn't scheduled in, however, with some quick work this was resolved for the second day of trips, which ran much smoother!
- It is good to have a knowledgeable geologist on each bus to narrate geologic features along the way
- Retain the policy of not letting individuals drive private vehicles on field trips, due to the headache of logistics required in keeping the group together and on time
- Silica sand mining quarry visit was very timely and went well

MMEW 2013 Location

- Grand Rapids the preferred option, but just learned that Itasca Community College is closed next summer to all activities
- Hibbing would be good; will talk to the community college; need to see if they have dorms
- Possible field trips on the Range, also DNR core library, PolyMet, Northshore
- Duluth is the fallback if facilities on the Range aren't confirmed
- Plan for NE MN in 2013 and possibly SW MN, maybe Marshall in 2014

Motion Corrigan/2nd Sill, that we hold the 2013 MMEW in NE Minnesota, carried

Other business

- Next meeting 11:30 AM, Thursday, November 29, 2012
- Subsequent meeting tentatively Thursday, March 7th or 14th, after PDAC
- Chair suggests:
 - **March:** *MMEW promo; spring fundraising; update MMEW budget & plans*
 - **May:** *final MMEW budget & plans*
 - **October:** *MMEW report; site for next MMEW; plan autumn fundraising*
 - **December:** *elect new Board; approve budget for coming year*

Meeting adjourned