

Minnesota Center for Mineral Resource Education

Meeting Minutes for Wednesday, May 30, 2012; 10:30 AM

Attendees

Cheryl Sill, Craig Pagel, Dennis Martin, Ernie Lehmann, Fred Corrigan, Harvey Thorleifson, Jim Miller

Barbara Lusardi, Marsha Patelke

Agenda approved as circulated, with program report moved up due to Fred's delayed arrival

Approval of the Minutes for December 14, 2011 – **Motion** to approve by Jim Miller, 2nd by Dennis Martin, no discussion, motion carried.

Report of the Chair:

- Appreciation to all for their efforts
- Action on reelection of the Board had been deferred from December; Ernie is willing to complete a full 3-year term; **Motion** by Ernie Lehmann that we consider the current Board to be re-elected for this calendar year, 2nd by Cheryl Sill, motion carried
- Harvey, Ernie, and Fred will complete their 3-year terms at the end of December
- Some Directors also will complete their term, although these terms could be renewed
- Harvey suggested that a new Board be reelected at the December meeting
- Harvey indicated that he looked forward to discussion on the 2012 workshop, the 2013 site, finance, and careful consideration of potential program diversification

Report of the Vice Chair - Operations

- Report on 2012 program by Jim Miller
 - Anticipating full registration at 90
 - 16 courses to be presented by 13 instructors
 - Letter sent to instructors with information on lodging and arrangements
 - Dorm accommodations are popular
 - Excellent program in place
 - Will need help with setup
- Presentation of the 2012 MMEW budget by Jim Miller:
 - Buses were less than expected, Mystery Cave admission hadn't been anticipated, fossil books purchased, both hard copies and a digital resource to be provided, 5-year supply of cloth bags purchased; new safety gear containers purchased; some items higher, some lower, but total as planned
 - Dorm room subsidy kept as a separate item
 - December board meeting consensus was \$18k plus \$2k for dorms; February discussion revised free dorms to \$3200 estimate
 - Cost of workshop anticipated to be ~\$22k, while registration income @\$40 almost ~\$4k, so ~\$18k subsidy required
 - Dorm room subsidy as scholarships, estimate \$3200, suggestion from Fred that we state \$4k max

- **Motion** to approve MCMRE subsidy for MMEW 2012 not to exceed \$18k, moved by Fred Corrigan, 2nd by Craig Pagel, no discussion, motion carried.
- **Motion** to approve MCMRE scholarships for 2012 not to exceed \$4k, moved by Fred Corrigan, 2nd by Craig Pagel, no discussion, motion carried.
- Noted that this payment for dorm room support as scholarships would ideally go from MCMRE to Winona
- Jim indicated that they do not need an advance
- Harvey suggested that budget approval authorizes Fred to make payments; agreed
- **Action item:** Fred will share updated list of donors, although Ernie indicated the only change needed relative to April 27 version is addition of ArcelorMittal
- **Action item:** Jim will update donor list on MMEW web site and workshop handouts

Report of Vice Chair – Administration / Report of the Vice Chair – Finance

- Report by Fred Corrigan:
 - Fiscal year is the calendar year
 - Financial summary circulated by email in advance was discussed
 - **Motion** to accept the financial report, moved by Ernie Lehmann, 2nd by Jim Miller, no discussion, motion carried.
- Report by Ernie Lehmann:
 - Suggest two rounds of fundraising, autumn 2012 and spring 2013
 - Report on the 2012 workshop by early autumn will be very helpful in fundraising
 - Cheryl Sill spoke for all by expressing appreciation for superb fundraising success
- Fred suggested that we agree in principle to strive to carry over one workshop budget year to year, as a reserve to assure continuity through unanticipated circumstances; Ernie added that it is important to put donations to work, while also good to have a reserve; consensus seems to accept one year's workshop as a reserve; agreement that non-recurring funding such as the pre-2009 carryover from the previous committee, as well as the generous AIPG donation could be considered funding that established a foundation for MCMRE in the form of the desired carryover; current donors can thus be assured that their funds are being put to work during the current year
- Cheryl noted that it is good to be able to think beyond short term financial survival, freeing us all to consider that MCMRE can ideally do, in coordination with appropriate roles by the spectrum of agencies that the Directors represent, on promoting awareness of the positive contribution that mineral resources make to the Minnesota way of life

Other business

- Dennis suggested that we place teaching resources on the web as much as possible
- Discussion on site of the 2013 workshop, following up on discussion at September board meeting; preference for northeastern Minnesota location; will follow up over the summer with decision in the autumn; focus needs to be on teacher's preferences, donor preferences, facilities, and practical arrangement for volunteers

Next meeting early September, 2012; then early December 2012

Motion to adjourn just past noon by Fred Corrigan, seconded by Jim Miller – motion carried.